



EAST PRESTON PARISH COUNCIL

From: Simon Cross Clerk to the Council

22nd June 2020

Dear Councillor and Parishioners

RE: FINANCE AND GENERAL PURPOSES COMMITTEE

NOTICE IS HEREBY GIVEN AND COUNCILLORS ARE SUMMONED to an Extraordinary Meeting of the above Committee to be held on **Monday, 29th June 2020** via the Zoom remote meeting application commencing at **10:00**. Details for the Zoom meeting will be provided upon request.

Members of the public have the right to attend and may speak for up to fifteen minutes at the beginning of the meeting.

Yours sincerely

Clerk to the Council

To: All Members of the Finance and General Purposes Committee

A G E N D A

1. Introductions.
2. Annual Appointment of the Chairman of the Finance & General Purposes Committee.
3. Annual Appointment of the Vice-Chairman of the Finance & General Purposes Committee.
4. Apologies and Reasons for Absence.
5. Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary Interests they may have in relation to items on this Agenda.

This interest should be declared by stating:

- a) The item you have the interest in
- b) Whether it is a personal interest and the nature of the interest
- c) Whether it is also a prejudicial/pecuniary interest
- d) If it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak under Public Question Time

Members and Officers will then need to re-declare any prejudicial/pecuniary interest at the commencement of the item or when the interest becomes apparent.

6. A **Public Question Time** of up to fifteen minutes.

This Question Time is the only opportunity for the Public “to make representations, answer questions and give evidence in respect of any item of business included in the Agenda.” (Standing Order 1d)

“Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than three minutes.” (Standing Order 1f)

Members of the public are asked to identify themselves clearly when they begin to speak.

7. To carry out the Annual Review of the Terms of Reference of the Finance & General Purposes Committee.
8. To approve the Minutes of the Meeting held on 17th February 2020.
9. To receive an update on matters from previous meetings.
10. To consider further a Grant Aid application received from: East Preston Festival Committee.
11. To consider a Grant Aid application received from East Preston Cricket Club.
12. To consider Grant Aid 2020/21 requests received from: 4SIGHT Vision Support; Arun Basic Essential Transport; East Preston Village Branch – Healthy Walks in Arun; St Barnabas House; Victim Support (Sussex); West Sussex Mediation Service.
13. To agree to set up a working party to consider the future of the flat above the Council Office.
14. To agree to start work on replacement of the frontage of the Council Office.
15. To review progress on the Council Plan.
16. To carry out the annual review of the financial entries on the council’s Risk Register.
17. To consider the council’s Purchase Orders process.
18. New items to be referred to the next meeting (21st September).

This meeting is open to the public. Where possible, members of the public are to be present five minutes before the start of the meeting.

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